



Setting the Standards for
Home Energy Efficiency

Minutes of RESNET Board Meeting February 12, 2018

Members Present

Jacob Atalla
Jim Amarin
David Beam
Dave Bell
Emelie Cuppernell
Bob Eipert
Philip Fairey
Matt Gingrich
David Goldstein
John Hensley
Nancy St. Hilaire
Roy Honican
Mark Johnson
Abe Kruger
Clayton Morris
Paulette McGhie
Chris McTaggart
Clayton Traylor

Members Absent

Andrew Harris
Cy Kilbourn
Curt Rich

Staff Present

Steve Baden
Emma Bennett
Valerie Briggs
Laurel Elam
Cardice Howard

Call to Order

The meeting was called to order by RESNET Board President Nancy St. Hilaire at 3:03 p.m. Eastern Standard Time.

Roll Call

Philip Fairey called the roll and a quorum was present.

Welcome of New Board Member

Clayton Morris was introduced by Nancy St. Hilaire as the newest member of the RESNET Board.

RESNET Anti-Trust Policy

Nancy St. Hilaire reviewed the Anti-Trust policy for the Board, which was sent with the meeting agenda. Nancy also reviewed the RESNET requirements on disclosure of conflicts of interest.

Approve Agenda

Matt Gingrich made a motion to approve the draft agenda. Jim Amorin seconded the motion. Motion passed by voice vote.

Approval of Draft October 18-19, 2018 Board Meeting Minutes

Philip Fairey made a motion to approve the October 18-19, 2018 minutes as amended. Dave Beam seconded the motion. Motion passed by voice vote.

Loyalty of Board Members to RESNET

Nancy St. Hilaire reminded the Board that all Board members have a fiduciary responsibility and the duty of loyalty while serving on the RESNET Board. All Board members are required to put the priority of the organization ahead of personal interests. Nancy reminded Board members to completely fill out the conflict of interest disclosure form that was sent to them to complete.

Confidentiality of Board Executive Meetings

Steve Baden reviewed the necessity for the confidentiality of executive sessions.

Report of RESNET Board Officers Nominations Committee

Nancy St. Hilaire reported on the RESNET Board Officers Nominations Committee and announced the slate of candidates. A solicitation was sent to all Board members asking whether they would be interested in running as an officer of the RESNET Board. The only persons interested in being considered were:

- Matt Gingrich, Board President
- John Hensley, Board Vice President
- Philip Fairey, Board Secretary
- Roy Honican, Board Treasurer

The RESNET Board Officers Nominations Committee unanimously voted that the persons interested be recommended to the full Board.

Election of 2019 RESNET Board Officers

Nancy St. Hilaire, as chair of the election committee, made a motion to elect Matt Gingrich as RESNET Board President. Clayton Traylor seconded the motion. Nancy asked if any other Board member wanted to submit a nomination. No one did so a vote was taken. Motion passed by voice vote.

Nancy St. Hilaire made a motion to elect John Hensley as RESNET Board RESNET Board Vice President. Philip Fairey seconded the motion. Nancy asked if any other Board member wanted to submit a nomination. No one did so a vote was taken. Motion passed by voice vote.

Nancy St. Hilaire made a motion to elect Philip Fairey as RESNET Board Secretary. David Goldstein seconded the motion. Nancy asked if any other Board member wanted to submit a nomination. No one did so a vote was taken. Motion passed by voice vote.

Nancy St. Hilaire made a motion to elect Roy Honican as RESNET Board Treasurer. Paulette McGhie seconded the motion. Nancy asked if any other Board member wanted to submit a nomination. No one did so a vote was taken. Motion passed by voice vote.

Steve Baden thanked Nancy St. Hilaire for her service as Board president. Nancy passed over the chairing of the meeting to Matt Gingrich.

Report from RESNET Energy Modeling Director

Neal Kruis, BigLadder Software, reported on the work plan the Software Consistency Committee drafted.

Elements of the work plan are:

- Collaborative Process – In which Software Consistency Committee reviews inconsistencies and develop consensus solutions
- Review and Respond to HERS Software Modeling Consistency Issues
- Develop Common Input/Output Schemes – Current different inputs among software programs can create inconsistent translations and hence different results
- Effective January 1, 2020 All HERS Software shall use hourly simulations – RESNET Energy Modeling Director will develop test suite
- Revise ASHREA 140 Load Calculation Acceptance Criteria – Currently based on 1980s software modeling programs will be updated to latest state of the art programs

Steve Baden will send the draft work plan document to the RESNET Board Members.

Proposed RESNET Staff Policy for Quality Assurance

Scott Doyle reviewed the proposed RESNET Staff Policy for Quality Assurance that was sent with Board meeting materials.

The Board discussed possible edits in Part I. Roy Honican suggested that suggested edits be made before a motion to approve is made.

It was agreed that the RESNET Executive Director will distribute a revised proposed policy for Board members to send feedback, and a revised version will be voted on via electronic ballot.

New RESNET Board Sexual Harassment Policy

Sue Rodzon, RESNET Human Relations Contractor, reviewed the new proposed RESNET Sexual Harassment policy.

Steve Baden will submit the policy to all Board members and conduct an electronic ballot on adopting them.

Cardice Howard reminded Board members that the policies will govern both Board members and RESNET staff and will apply to staff as well on consultants and committee members.

Cardice Howard informed the Board that after the policy is adopted there will be a training webinar for Board members on the new policy that will be conducted by Ms. Rodzon

Broadcasting Future Board Meetings via GoToWebinar

Steve Baden reviewed the motion from the Fall 2018 RESNET Board meeting which stated that the pre-conference Board meeting will be moved to an in-person spring meeting. Other meetings will be regularly scheduled on a bi-monthly basis.

Philip Fairey moved that for the subsequent bi-monthly Board calls to be through GoToWebinar for public to listen and view. David Goldstein seconded the motion. Motion passed by voice vote.

Philip Fairey moved to allow the general public to listen in on the face-to-face meeting, via GoToWebinar, that will take place in-person twice a year; the general public will be in listen-only mode and can ask question and leave comments through the meeting platform. Emelie Cuppernell seconded the motion. The motion passed with Clayton Morris abstaining.

Steve Baden suggested that RESNET staff come up with a proposal for the RESNET Board to review on Board members that are not present at in-person meetings.

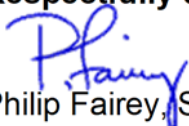
New Business

There was no new business proposed by the Board.

Meeting Adjournment

Roy Honican made a motion to adjourn. Meeting adjourned at 4:37 p.m. Eastern Central Time.

Respectfully Submitted,


Philip Fairey, Secretary