



Setting the Standards for
Home Energy Efficiency



Minutes of RESNET Board Executive Committee Meeting February 28, 2017

- On February, 28 2017 the 2017 Executive Committee meet with the Executive Director for his annual review.
 - Prior to this meeting a performance evaluation form of the Executive Director was sent out to the 2016 Executive Committee.
 - All forms were completed and sent to Philip Fairey to create compute the data into an overall evaluation.
 - On February, 26 2017 the 2017 Executive Committee went into Executive session to review the evaluation and award salary increases and bonus.
- Call to Order – RESNET Board President Roy Honican called the meeting to order at 8:00am.
- Roll Call – RESNET Board Secretary Matt Gingrich
 - **Members present were:**
 - Roy Honican
 - Nancy St. Hilaire
 - Matt Gingrich
 - Kelly Stephens
 - **Members absent were:**
 - James Petersen
 - **Staff Present:**
 - Steve Baden
- RESNET Board President Roy Honican presented the evaluation to the Executive Director
 - The Executive Director annual review had a weighted rating of 1.02 (1.0 exceeds expectations)
 - The lowest rating was .87 in the category of communications

- After discussion, the Executive Director agreed to start sending emails from different domains to help members identify importance;
 - Board
 - Provider
 - Membership
 - The Executive Director and the Executive Committee agreed to explore new forms of communication.
- The Executive Director was awarded the following;
 - 4.2% Salary increase
 - 1.5% Cost of living
 - 5.2% Bonus
- New business
 - RESNET Board President Roy Honican informed the Executive Committee that Jim Petersen new job duties were very time consuming and he was considering resigning.
 - Kelly Stephens made a motion to nominated Clayton Traylor upon receipt of Jim Petersen resignation
 - Nancy St. Hilaire second
 - Motion passed
- Matt Gingrich made a motion to adjourn at 9:10am