



Setting the Standards for  
Home Energy Efficiency

## **RESNET Procedures for Suspension of Rating Provider Accreditation Failure to Pay Accreditation Fees**

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RESNET-accredited Rating Providers are required to pay annual accreditation fees in order to obtain and maintain their RESNET accreditation, including all rights and responsibilities of accreditation. Failure to pay annual accreditation fees can result in Probation, Suspension, or Revocation of accreditation in accordance with the requirements of accreditation. Due to delinquent and unpaid accreditation fees by Providers, RESNET is publishing these procedures for Providers' reference. The procedures will follow due process and appeals provisions in RESNET Standards, Chapter 9.

1. Upon failure to make payment within an established and reasonable timeframe, Provider will be given Probation notice and twenty (20) business days in final notice to make payment.
2. RESNET will suspend the Provider's accreditation if full payment is not made, or if a suitable payment plan (at RESNET's discretion) is not agreed to, within twenty (20) business days.
  - RESNET will notify Provider of the Suspension and its terms, including minimum duration at which time accreditation is reinstated upon payment, maximum duration at which time Revocation is initiated upon lack of payment, or other actions that must be completed by Provider.
3. Provider is required to notify all Raters and any of the Provider's rating clients of Suspension, and to provide to RESNET documentation of that notice.
  - Failure to provide notice within the timeframe stipulated by RESNET in the Suspension notice can delay reinstatement if/when payment is made.
4. At RESNET's discretion, Raters may continue to perform preliminary or projected ratings and may conduct field inspections and testing for twenty (20) business days after initiation of Suspension, but they may not complete ratings and upload to the RESNET Buildings Registry and print rating reports under a suspended Provider.

5. RESNET will list the Provider as Suspended in the RESNET Buildings Registry and will deactivate the ability to upload ratings to the Registry during the duration of the Suspension.
6. RESNET will notify the Software Provider of the Suspension.
7. RESNET will notify, at a minimum, EPA ENERGY STAR of the Suspension.
8. RESNET will remove the Provider's name from the RESNET online directory of Accredited Rating Providers for the duration of the Suspension.
9. Upon meeting the terms of the Suspension, i.e. payment of fees, the Provider will be reinstated, RESNET will notify parties listed above, and the Registry and online directory will be updated to reflect the Provider's good standing.